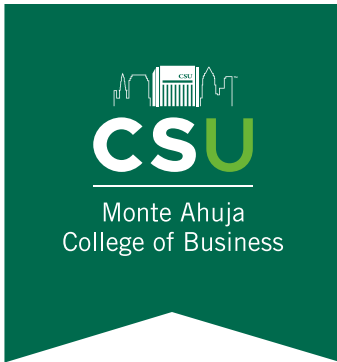


PLEASE COMPLETE THE FORM ELECTRONICALLY.



DEPARTMENT OF FINANCE AND ECONOMICS

INTERNSHIP EVALUATION FORM

STUDENT NAME: _____

This form is to be completed by your Supervisor/Mentor and emailed to your Faculty Advisor at the end of the internship.

CRITERIA	EXCEED EXPECTATIONS	MEETS EXPECTATIONS	DOES NOT MEET EXPECTATIONS
----------	---------------------	--------------------	----------------------------

ORAL COMMUNICATION SKILLS

Organization of thought process	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Use of communication aids	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaking skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal appearance and demeanor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interaction with audience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WRITTEN COMMUNICATION SKILLS

Organization/Structure of Reports/write-ups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing Style (Spelling, Grammar, language)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CRITICAL / INTEGRATIVE THINKING

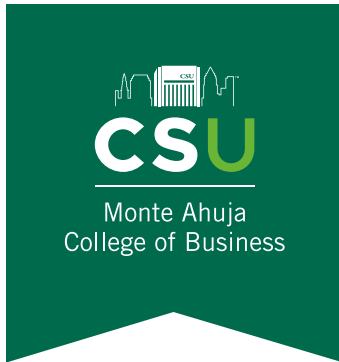
Ability to identify decision problems & key issues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accuracy and relevance of analysis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Logic and reasoning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Breadth and depth of answer in addressing complex issues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to integrate business concepts and theories in formulating credible solutions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TECHNOLOGY USE

Proficient use of Excel/spreadsheets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proficient use of communication technology, data sharing software and social media	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ADDITIONAL NOTES/COMMENTS: (SEE NEXT PAGE)

PLEASE COMPLETE THE FORM ELECTRONICALLY.



DEPARTMENT OF FINANCE AND ECONOMICS
INTERNSHIP EVALUATION FORM

This form is to be completed by your Supervisor/Mentor and emailed to your Faculty Advisor at the end of the internship.

ADDITIONAL NOTES/COMMENTS ABOUT STUDENT'S INTERNSHIP EXPERIENCE: